



To: Office of Superintendent  
From: Office of Legal Services  
Subject: Monthly Policy Recommendations  
Review Period: December 15, 2022 - January 15, 2023

The Office of Legal Services, in partnership with the Office of Superintendent and applicable department leads, is reviewing the Jeffco District Policy Manual and updating the content. We will be publishing proposed revisions to the manual on the District's website and seeking input from community and District stakeholders. Below are the current recommended changes. These changes will be public for 30 days, during which time we are welcoming feedback from stakeholders. If you have any input about the proposed changes, please send an email to: [legal@jeffco.k12.co.us](mailto:legal@jeffco.k12.co.us)

The recommended changes will become final on January 15, 2023, and the District Policy Manual will be updated accordingly.

1. Revisions to the B-Series District Policies (and recommendations to the Board for updates to the GP-Series Board Policies): the B-series Policies relate to school board governance and operations. A number of these policies are no longer necessary due to the District's adoption of the Policy Governance model and Board policies GP-1 through GP-15. Therefore, we are recommending that some of these policies be repealed. In addition, we are recommending that certain GP policies be updated in accordance with current district practices, federal and state law or programs. A more detailed description of the recommended changes is below.

**Policies to be Revised:**

GP-5 - President's Role: We are recommending the Board revise this policy to include updated content previously included in policies BDA and BDC. This revised policy will go to the Board for review on January 11th, 2023.

## **New Policies**

**GP-16 - Board Meetings, Agendas, and Minutes:** We are recommending a new policy that outlines the structure for Board Meetings, Agendas and Minutes. This new policy will go to the Board for review on January 11th, 2023.

**GP-17 - Public Participation in Board Meetings:** We are recommending that the content previously housed in District Policy BEDH be revised to reflect current law and be included in a new Board policy. This new policy will go to the Board for review on January 11th, 2023.

**GP-18 - Board Member Compensation and Expenses/Insurance/Liability:** We are recommending a new policy that outlines the parameters for Board Member Compensation and Expenses/Insurance/Liability. This new policy will go to the Board for review on January 11th, 2023.

## **Policies to be Repealed:**

**BBBA - Board Member Qualifications:** This policy is not legally required and merely restates the law. Further, this policy is about the Board and the content is not appropriate for a Superintendent-level policy. Therefore, we are recommending this policy be repealed.

**BDA - Board Organizational Meeting:** This policy is no longer necessary as Board Governance is governed by Board Policies GP-01 through GP-15. Therefore, we are recommending that the content currently contained in this policy be updated and included in the GP-5 policy and this District policy be repealed.

**BDC - Appointed Board Officials:** This policy is no longer necessary as Board Governance is governed by Board Policies GP-01 through GP-15. Therefore, we are recommending that the content currently contained in this policy be updated and included in the GP-5 policy and this District policy be repealed.

**BDF - Advisory Committees to the Board:** This policy is no longer necessary as Board Governance is governed by Board Policies GP-01 through GP-15. The content of this policy is now included in GP-6 and GP-7. Therefore, we are recommending that this District policy be repealed.

**BDG - School Attorney:** There is not a model CASB policy for this content, the policy is not legally required, and not necessary. Therefore, we are recommending this policy be repealed.

**BE - School-Board Meetings:** Some of the content in this policy is legally required; the statute requires that the Board must adopt a policy that requires recordings of regular and special board

meetings to be retained for at least 90 days. However, Board Governance is governed by Board Policies GP-01 through GP-15 and the legally required content can be included in a new policy GP-16. Therefore, we are recommending this policy be repealed.

BEAA - Electronic Participation in School Board Meetings: Some of the content in this policy is legally required; the statute requires that the Board adopt a policy allowing board members to attend and participate electronically in regular or special board meetings, if the board wishes to allow this practice. However, Board Governance is governed by Board Policies GP-01 through GP-15 and the legally required content can be included in a new policy GP-17. Therefore, we are recommending this policy be repealed.

BEDB - Agenda: This policy is no longer necessary as Board Governance is governed by Board Policies GP-01 through GP-15. Therefore, we are recommending that the content currently contained in this policy be updated and included in the new GP-16 policy and this District policy be repealed.

BEDG - Minutes: This policy is no longer necessary as Board Governance is governed by Board Policies GP-01 through GP-15. Therefore, we are recommending that the content currently contained in this policy be updated and included in the new GP-16 policies and this District policy be repealed.

BEDH - Public Participation at Meetings: This policy is no longer necessary as Board Governance is governed by Board Policies GP-01 through GP-15. Therefore, we are recommending that the content currently contained in this policy be updated and included in the new GP-17 policy and this District policy repealed.

BGD - Board Review of Regulations: This policy is inconsistent with the Policy Governance model; therefore we are recommending this District policy be repealed.

BGF - Suspension of Policies: This policy is inconsistent with the Policy Governance model; therefore we are recommending this District policy be repealed.

BID/BIE - Board Member Compensation and Expenses/Insurance/Liability: This policy is no longer necessary as Board Governance is governed by Board Policies GP-01 through GP-15. Therefore, we are recommending that the content currently contained in this policy be updated and included in the new GP-18 policy and this District policy be repealed.

2. Revisions to the C-Series District Policies: the C-series Policies relate to general school administration. A number of these policies are no longer necessary due to the District's adoption of the Policy Governance model and Board policies BSR-01 through BSR-04. Therefore, we are recommending that these policies be repealed. In addition, we are recommending that certain policies be updated in accordance with current district practices, federal and state law or programs. A more detailed description of the recommended changes is below.

**Policies to be Revised:**

CH - Policy Implementation: We are recommending the revision of Policy CH in order to reflect the current process of developing and implementing District Policies and Regulations. This policy will also include a waiver process, which was previously included in repealed Policy CEB.

**Policies to be Repealed:**

CBF - Superintendent's Conduct: This policy is no longer necessary as the Board/Superintendent relationship is governed by Board Policies BSR-01 through BSR-04. Therefore, we are recommending this policy be repealed.

CC - Administrative Organization: This policy is not legally required and is no longer necessary as the Superintendent's authority to create the District's administrative structure is governed by Board policy BSR-04. Therefore, we are recommending this policy be repealed.

CHD - Administration in Absence of Policy: This policy is not legally required and is no longer necessary as the authority of the Superintendent is governed by Board policy BSR-04. Therefore, we are recommending this policy be repealed.

CE - District Policy Process: This policy is not legally required and is no longer necessary as the development and implementation of Board policies is governed by BSR-03. Therefore, we are recommending this policy be repealed.

CEA - District Policy Adoption: This policy is not legally required and is no longer necessary as the development and implementation of Board policies is governed by BSR-03. Therefore, we are recommending this policy be repealed.

CEB - Waiver Requests to District Policies: This policy is not legally required and is no longer necessary as the content contained in this policy will be incorporated into the revised Policy CH. Therefore, we are recommending this policy be repealed.

CHA - Development of District Policies and Regulations: This policy is not legally required and is no longer necessary as the Superintendent's authority to create District policy is governed by BSR-03. Therefore, we are recommending this policy be repealed.

CHB - Board Review of District Policies and Regulations: This policy is not legally required and is no longer necessary as the Superintendent's authority to create District policy is governed by BSR-03. Therefore, we are recommending this policy be repealed.

CHCA - Handbooks and Directives: This policy is not legally required and is no longer necessary. Pursuant to PG superintendent has the authority to issue staff and student

handbooks without the need for a policy granting this authority. Therefore, we are recommending this policy be repealed.

**Additional Policies to be Revised:**

In addition to the above policy revisions, district staff is also recommending that the following policies be revised.

IHBA - Programs for Students with Disabilities: We are recommending this policy be revised to align with state and federal law (including Section 504 of the Rehabilitation Act) and the newly-adopted Board Governing Statement.

JFABB - Admission of Non-Immigrant Foreign Exchange Students: We are recommending the revision of Policy JFABB in order to reflect current law and district practices.

JFABB-R - Admission of Non-Immigrant Foreign Exchange Students: We are recommending the revision of regulation JFABB-R in order to reflect current law and district practices.

JICI - Weapons in School: We are recommending the revision of policy JICI to include language about facsimile firearms and to reflect current law and district practices.